

## **15 Bed Secure Residential Single Floor facility**

Assumes 1 RN and 1 LPN each shift; 10, 9 and 8 psychiatric technicians on the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> shifts.

Patients are split into two treatment teams.

### **7:30 am**

**RN**—Assess all patients, prepare meds for medication administration, review orders, prepare for meetings with MD and other providers

**LPN**—Begin treatments, obtain vital signs, perform blood draws and other lab procedures

**Psych Tech #1, 2 & 3**—3 patients on 1:1 observation

**Psych Tech #4 & 5**—1 patient on 2:1 observation

**Psych Tech #6** 15/30 minute checks

**Psych Tech #7** environmental checks

**Psych Tech #8, 9**—helping patients on the eight patient team with shaving, grooming, dressing, cleaning rooms and preparing for the day

**Psych Tech #10**—helping patients on the seven patient team with shaving, grooming, dressing, cleaning rooms and preparing for the day.

### **1:00 pm**

**RN**—Medication administration, documentation of all assessments, 24 hour flow-sheet requirements, update care plans, review and transcribe remaining orders, prepare for change of shift report

**LPN**—Work with patients either individually or in groups, complete documentation of treatments and lab work

**Psych Tech #1, 2 & 3**—3 patients on 1:1 observation

**Psych Tech #4 & 5**—1 patient on 2:1 observation

**Psych Tech #6** 15/30 minute checks

**Psych Tech #7** environmental checks

**Psych Tech # 8, 9, 10**,—helping patients with individual interventions or co-leading groups

### **7:30 pm**

**RN**—Admit new patients, medication administration, review orders, complete assessments on all patients, work with individual patients on homework assignments

**LPN**—Complete treatments and documentation, work with individual patients on homework assignments

**Psych Tech #1, 2 & 3**—3 patients on 1:1 observation

**Psych Tech #4 & 5**—1 patient on 2:1 observation

**Psych Tech #6** 15/30 minute checks

**Psych Tech #7** environmental checks

**Psych Tech #8, 9**—helping patients with individual interventions, coleading a group with the rehab specialist, helping patients prepare for bed

### **1:00 am**

**RN**—Review all orders to insure that all have been transcribed and completed. Review all medication administration records to insure they are complete, and prepare next day medication administration records. Review all 24 hour flow sheets for completeness, prepare next days forms. Medication administration as necessary (this increases in the early morning hours, less in the first part of the shift).

**LPN**—Assist with documentation requirements, and filing in medical records. LPN may be used on either unit, depending on work load/acuity.

**Psych Tech #1, 2 & 3**—3 patients on 1:1 observation

**Psych Tech #4 & 5**—1 patient on 2:1 observation

**Psych Tech #6** 15/30 minute checks

**Psych Tech #7**—environmental checks

**Psych Tech #8--** help with any patient who may be out of bed or asking for assistance

Depending on acuity, and patient activity, it is possible, at night that Psych Tech #6 can do patient checks and environmental checks, freeing up Psych Tech #7 to assist patients and respond to emergencies with Psych Tech #8.